



18 September 2018

**Unrestricted**

## Record of processing activities

<p>This Privacy Statement has been published on the Bank of Finland's website <a href="http://www.suomenpankki.fi/tietosuoja">www.suomenpankki.fi/tietosuoja</a>.</p>
<b>1. Name of the personal data file system</b>
<p>Event Participant and Customer Register</p>
<b>2. Name and contact details of controller and contact details of data protection officer</b>
<p>Bank of Finland Business ID 0202248-1 PO Box 160 00101 Helsinki</p> <p>Contact details of the person responsible for the personal data file system: Antti Vuorinen Email: antti.vuorinen(at)bof.fi Tel. +358 9 1831 (switchboard)</p> <p>Contact details of the data protection officer: Pasi Hänninen Email: tietosuojavastaava(at)bof.fi Tel. +358 9 1831 (switchboard)</p>
<b>3. Purpose of the processing of personal data and the legal basis for the processing</b>
<p>The Bank of Finland and the Financial Supervisory Authority process personal data for the administration of organised events via, for example, the Lyyti service, email, telephone or letter.</p> <p>The legal basis for the processing of personal data related to the sending of event invitations is to realise the legitimate interest of the controller. In respect of those who answer an event invitation, the legal basis for the processing of personal data is the consent granted by the data subject for the processing of personnel data.</p>
<b>4. Categories of data subjects and categories of personal data</b>
<p>Categories of data subjects:</p> <ul style="list-style-type: none"><li>– Persons who have registered for an event</li></ul> <p>Categories of personal data:</p> <ul style="list-style-type: none"><li>– First name and last name, and email address</li></ul>



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- If necessary, organisation and special diet

**5. Recipients or categories of recipients of the personal data**

The Bank of Finland and the Financial Supervisory Authority may disclose personal data to each other or to another organising party if the organisation of a joint event is involved. In addition, if an event has catering, data are disclosed to the catering organiser insofar as this is appropriate.

The Lyyti service is used in the administration of event registrations, and therefore Lyyti Oy acts as a processor of personal data.

**6. Notification of possible transfer of personal data to a third country or an international organisation**

Data are not, as a rule, transferred outside of the EU or the EEA. If a partner of an event is exceptionally outside the EU or EEA, disclosure of data to this partner will be reported separately in connection with registration for the event.

**7. Period for which the personal data will be stored or the criteria used to determine that period**

Personal data is stored for as long for as this is necessary to facilitate both a registration made by a person and the associated event. Thereafter, personal data is generally stored for the organisation of new, similar events for two years, and with respect to events of Members of the Board of the Bank of Finland for one year after the end of their term of office. The data are deleted when their storage period has ended.

**8. General description of technical and organisational security measures**

In order to protect personal data against unauthorised access, disclosure, destruction or other unlawful processing, appropriate technical and organisational security measures are used, taking potential risks into consideration. These measures include the use of secure equipment premises as well as administrative and technical information security solutions.

**9. Rights of data subjects**

The data subjects in the personal data file system have the right:

- to request from the controller access to personal data concerning them and the restriction or erasure of such data or to object to processing as well as the right to transfer data from one system to another.
- to withdraw consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal.
- to lodge a complaint about the processing of personal data with a supervisory authority.



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<b>10. Statutory or contractual requirement to provide data and consequences of failure to provide such data</b>
If a participant does not provide the requested data insofar as the data relates to registration for an event, the registration of the data subject cannot be accepted.