



2 March 2023

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Privacy Statement, users of the collabRoom service

Privacy Statement –users of the collabRoom service
<p>This Privacy Statement describes, in accordance with the General Data Protection Regulation (EU) 2016/679, how the Bank of Finland processes the personal data of users of the collabRoom service and the rights of the data subjects.</p>
1. Name and contact details of controller and contact details of data protection officer
<p>Bank of Finland Business ID: 0202248-1 PO Box 160 00101 Helsinki</p> <p>Contact details of the person responsible for the personal data file system: Petteri Vuolasto Email: petteri.vuolasto@bof.fi Tel: +358 9 1831 (switchboard)</p> <p>Contact details of the data protection officer: Email: tietosuojaavastaava@bof.fi Tel: +358 9 1831 (switchboard)</p>
2. Purpose of the processing of personal data and the legal basis for the processing
<p>Personal data are processed to provide the collabRoom service. The collabRoom service is used to share confidential information.</p> <p>The Act on Information Management in Public Administration requires that a recipient of confidential information be verified or identified in a sufficiently secure manner before the recipient gains access to process shared confidential information. Processing of personal data is therefore necessary to comply with a statutory obligation.</p>
3. Categories of data subjects and categories of personal data
<p>Categories of data subjects:</p> <ul style="list-style-type: none">– Users of the collabRoom service <p>Categories of personal data:</p> <ul style="list-style-type: none">- Name and personnel identity code- Email address and telephone number- Communication with the data subject- Log data on the use of the service



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- Access rights

Identification information (name and personnel identity code) is collected via the Suomi.fi service and other information from the data subjects themselves.

4. Recipients or categories of recipients of the personal data

The Bank of Finland does not, as a rule, disclose data to third parties.

Personal data may be disclosed in possible requests for information insofar as the information is public on the basis of the Act on the Openness of Government Activities (621/1999).

The following data processors are used in the processing of personal data:

- IT service providers
- communication service providers
- identification service providers

5. Information on the possible transfer of personal data to a third country or an international organisation

Personal data are not, as a rule, transferred outside the EU or the EEA. If data are transferred outside of the EU or EEA, an adequate level of personal data protection is ensured, as required by data protection legislation, e.g. standard contractual clauses approved by the European Commission.

6. Period for which the personal data will be stored or the criteria used to determine that period

Personal data are stored as long as the user name is used in the service. The log data of deleted user names are deleted quarterly.

7. General description of technical and organisational security measures

In order to protect personal data against unauthorised access, disclosure, destruction or other unlawful processing, personal data are processed in systems protected with appropriate technical security measures, taking risks into consideration. Manual material is located in premises to which unauthorised persons are prevented from accessing. Only those employees who need to process personal data in order to perform their duties have access to the personal data being processed.

8. Rights of the data subjects

The data subjects in the register have the right:

- to request from the controller access to personal data concerning them and the right to request that such data be rectified or for processing to be restricted, and
- to lodge a complaint about the processing of personal data with the supervisory authority.



ICT and Information Management
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9. Statutory or contractual requirement to provide information and consequences of failure to provide such information
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If a user does not provide information necessary for registration, the user cannot use the service.
